

GLAPWELL PARISH COUNCIL

Minutes of meeting of Glapwell Parish Council held on Thursday 22 February 2018 At the Glapwell Centre

Present:

David Clough

Clive Fleetwood

Jackie Hole

Tony Trafford (Chair)

Keith Woollen

Also in attendance – Sue O'Donnell (Parish Clerk), Councillor Ann Syrett

13/18 Apologies for Absence – Tricia Clough, Rachel Hibbert, John Jepson, Councillor C Moesby

14/18 Declarations of Interest – None

15/18 Public Forum

Pete Humphries informed the Council of continuing problems with a loose manhole cover on Mansfield Road. Residents report endless noise in their homes at regular intervals, day and night. The problem is made worse by an increase in the number of large lorries using this stretch of the road. Despite many complaints from residents and one attempt to repair the grate the problem remained. There was a further problem with blocked gullies between 9 – 35 Mansfield Road.

It was agreed that a letter be sent to DCC Highways to obtain information on the options for dealing with these problems and to urge DCC to take action.

16/18 Minutes

Council Meeting held on 18 January 2018

The minutes were agreed as a correct record of the meetings and signed by the chair of the meeting.

17/18 Matters Arising - None

03/18 Clamping on Layby - Keith Woollen reported that the sign had been modified but still implied that parking in the layby was for the café only. **It was agreed to notify the County Councillor.**

10/18 Planning Application 17/00598/OUT Glapwell Nurseries, Glapwell Lane – It was noted that the application had been refused by Bolsover District Council on 31 January.

18/18 Reports

Police – No report was available. The clerk informed members that there was a new Inspector for North East Derbyshire – Inspector Robert Bowns.

David Clough had reported a maliciously damaged windscreen to the police.

Parking on Corners – It appeared that no action had been taken about the vehicle regularly parked on double yellow lines on Rowthorne Lane. The clerk agreed to contact the police officer.

Derbyshire County Council – There was no report.

It was agreed to inform the County Councillor about the issues raised by residents about the loose grate and also the ongoing issue of the illegal signs in the lay by coming from the M1.

Bolsover District Council- Councillor Syrett reported on the following items:

Parking Restrictions – A report was being prepared for improvements to parking around the GP practice and also the potential for tarmacking grass verges to allow more cars to be parked off the road. There had been no information from DCC about possible solutions within their responsibilities.

Council Tax – Councillor Syrett reported that an increase of 2.99% had been agreed. This was noted.

Blocked Gullies on Mansfield Road – Councillor Syrett agreed to report this to BDC to see if there was any action that could be taken.

David Clough referred to problems with grass verges on Park Avenue that had been damaged by winter weather/parking. He also said that footpaths and surrounding area were overgrown and needed clearing. He also asked when the fascia's on the bungalows around the Green were to be replaced. **These issues were noted.**

Jackie Hole asked if BDC could help with a project she was leading to clear up the Remembrance Garden next to the Football Ground. Councillor Syrett advised her to contact Steve Brunt at the Doe Lea depot for a supply of black bags for rubbish.

19/18 Glapwell Centre

Management Committee – It was agreed to arrange a meeting in March.

20/18 Football Ground

Demolition of Bar - Clive Fleetwood reported on progress on demolishing the bar building. It was still necessary to find an electrician to close off electrics to the building and reroute to the changing areas. Keith Woollen agreed to obtain quotes for the work.

Young Vanish Athleticos – The Council had been notified that the team had disbanded.

Lettings – Lettings continued to be affected by bad weather and consequent problems with the drainage of the pitch.

21/18 Finance

Monthly Finance Summary for January 2018 – The information provided was considered and it was agreed to make the following payments.

CHEQUES/BACS		DIRECT DEBITS	
197.75	UK Safety Management	137.70	PAGE KIRK
86.65	PPL	619.07	OPUS
90.58	ASL	352.44	PAYE/NI
228.00	Vault Securities	2796.10	SALARIES
66.57	DWP	3.60	BT
457.80	DCC Pensions	73.44	BT
120.00	E.ON (FG)		
43.00	VIKING		
17.28	Waterplus (FG)		

Staffing Review

Staffing Budget – At their meeting held on 15 February Members had discussed the implications of splitting the current role of Parish Clerk and RFO, agreed in principle by the Council in November. The proposed split was for 7 hours for each role. This was confirmed at this stage although the hours of the Parish Clerk may need to be reviewed in the light of future changes in staffing at the Glapwell Centre and at the Football ground.

A set of draft costings for the new staffing arrangements in 2018/19 were discussed and it was noted that there were potential savings. These savings depended on the timing of appointments and also a reduction because there was no automatic requirement to pay pensions. The costings assumed that new members of staff would be appointed at the lower end of the salary scale and were based on 2017/18 salary scales. **From the discussion members of Finance Committee proposed that**

- 1) the salary scale for RFO is NJC 29-31 (£25951-27668) and for the Parish Clerk is NJC 32-34 (£28485-30153).
- 2) the recruitment of the RFO go ahead by holding interviews in the week beginning 19th March and making an appointment for a starting date on 1st May 2018.
- 3) Sue O'Donnell to be appointed on a rolling temporary contract on her current terms and conditions from the same date, following her withdrawal from the DCC pension scheme on 30th April 2018.
- 4) Further discussion takes place on the future role of the Parish Clerk as part of a review of staffing at the Glapwell Centre and Football ground.

This was agreed.

Lettings Charges – As agreed at the previous meeting, the current charges for lettings had been reviewed. It was noted that the last review had taken place in October 2011 and it was proposed that, given the increase in all costs since 2011 charges should increase in line with inflation for the same period - an increase of 12% from April 1st. Some variations of charges had been agreed for some community groups by the Management Committee and for these groups the cost would be increased by £1. It would be necessary to discuss an increase with REAL Education. They currently paid £60 a day. **It**

was agreed that the revised rates be circulated to all members of the Parish Council for agreement on the 22nd March.

DCC Claims under Minor Maintenance Scheme 2017-18

It was agreed that a claim be made for work carried out to clear Footpath No 4 from the Football ground to the Cricket Ground.

Data Protection Regulations – The clerk informed the Council of the need to review current policy on data protection in advance of the introduction of new regulations in May 2018. **It was agreed to review the policy at the meeting in March.**

Health and Safety Responsibilities – The clerk informed the Council of the need to arrange the annual inspection of the playground. **It was agreed to contact ROSPA for an inspection to be carried out in May.**

22/18 Planning Matters – There were no items to report.

23/18 Correspondence – November 2017 – February 2018

November/December

23/11/17	BDC Active Communities Programme 2018/19	Noted
04/12/17	BDC Parish Precept and Localisation of Council Tax Benefit	Noted
08/12/17	DCC Community Pay Back Scheme Invitation to apply for funding	Noted
	RBS Information about ring fencing requirements	Noted
09/12/17	OPUS Registration of Account for Electricity Supply	Noted
	Bolsover LSP and Parish Council's Liaison Meeting 22/01/18	Noted – D.Clough to attend future meetings
BY EMAIL	Circulated to all Members	
26/11/17	DALC - Circ 14 2017 - Introduction to Project Management Training - Business Rate survey - Spring Seminar 2018 - Parental Bereavement Leave - Diversity Comm - New Legal Briefings - NALC	Noted
28/11/17	BDC Planning Application: 17/00598/OUT Residential Development of 65 Dwellings 17/00598/OUT Outline planning for the proposed redevelopment and relocation of nursery and garden centre, and residential development for up to 65 dwellings and ancillary works with all matters reserved except for access.	See item 17/18
28/11/17	BDC Planning Application: 17/00599/OUT Residential 17/00599/OUT Residential development up to 65 dwellings and ancillary works on Land And Premises At The Rear Of Hawardan And 1 To 85 Mansfield Road Glapwell	See item 17/18
30/11/17	DCC Derbyshire Pension Fund - LGPS Employer Newsletter 154, Nov 2017	Noted
20/12/17	Phil Matthews Glapwell Cricket Club – queries about minutes	Noted
21/12/17	DCC Derbyshire Pension Fund - LGPS Employer Training Sessions & Standard Contract Wording	Noted
04/01/18	DALC - Circs 1& 2 2018: Index of most important elements of 2017 Circs. -	Noted
02/01/18	DCC Damaged Bus Shelter - Glapwell, Mansfield Road, adj Young Vanish Pub	Noted
10/01/18	DALC Councillor Essential Training - 12 February 2018	Noted
10/01/18	DCHC: Help us to give 660 Derbyshire Children a Holiday	Noted
10/01/17	BDC Promoting your 2018 events Annual booklet	Noted

11/01/18	Derbyshire Law Centre Open Day on Friday 26.1.2018, 12noon - 2pm.	Noted
12/01/17	Extreme Wheels Roadshows - Can we help you for 2018!	Sent to GCDG
15/01/18	Derbyshire Police and Crime Panel - Newsletter	Noted
24/01/18	Parish Council Liaison - Draft Notes - 22nd January, 2018	Noted
24/01/18	Sport England Active Places Data Platform	Noted

January/February

Date	Subject	
January	Derbyshire Constabulary – Introduction of new North East Inspector Robert Bowns	Note at Item 18/18
BY EMAIL	Circulated to all Members	
10/01/18	DALC Councillor Essential Training - 12 February 2018	Noted
11/01/18	Chesterfield Law Centre Open Day 26/01/18	Noted
15/01/18	DCC Derbyshire Police and Crime Panel Newsletter	Noted
24/01/18	BDC Partnership Team - Parish Council Liaison meeting 22 nd January – Draft Notes	Noted
28/01/18	Derbyshire Children’s Home DCHC: Help us to give 660 Derbyshire Children a Holiday	Noted
28/01/18	DALC - Circs 1& 2 2018: Index of most important elements of 2017 Circs	Noted
31/01/18	GOALDEN EVENTS - Entertainment for Community events in 2018	Noted
31/01/18	DALC Circular 03/2018	Noted
31/01/18	BT Business Confirmation of Order for Internet Contract	Finance Committee
01/02/18	Clerk - Glapwell Nursery Planning Application	Noted
05/02/18	DCC Claims under Minor Maintenance Scheme 2017-18	See item 21/18
06/02/18	Rural Action Derbyshire General Data Protection Regulations (GDPR) –	See item 21/18
06/02/18	Young Vanish Football team	Noted
06/02/18	Sovereign Play Health and safety Responsibilities	See item 21/18
16/02/18	DCC Pensions 2017-2018 YEAR END RETURN	Parish Clerk to complete
20/02/18	Rural Action Derbyshire Data Protection for Village Halls & Community Buildings Training 20/03/18	See item 21/18
20/02/18	Police Alert School Fraud - Chief Executive Officer 20/02/2018 15:45:05 [209033]	Noted
21/02/18	PPL Music licensing is changing – introducing PPL PRS Ltd	Noted

24/18 Date of Next Meeting – It was agreed that the next meeting of the Parish Council will be held on **Thursday 22nd March 2018 at 7.30 pm. It was also agreed that the date of the April meeting be **changed to Thursday 19th April at 7.30pm.****

Sue O'Donnell
01/03/18